

**December 10, 2012**

**EPSB Customizations**

New report: Special Functions > School Functions > High School Graduation Requirements: This report shows student graduation requirements status. Also included in the report is the student's current courses and course history.

The layout for the Class List report for both PowerTeacher and PS Admin has been improved. Also, Learning Groups are now printed as one class.

Entry/Exit Report: Previously the Enrolled part of the report was returning all students in the district. The report will now return only show students that Enrolled at the current school during the selected period.

Attendance Letters: Previously when a school recorded attendance for a student twice for a given period, the duplicate attendance was included in the attendance count. The Attendance Letters will now filter out duplicate attendance records.

When using Firefox or Chrome, the Student List by Family report was not displaying highlighting properly for students from the same family. This has been fixed.

The Residency Tree will now have the same look and feel as the rest of PowerSchool 7.

On the home page, in the bottom left corner, the PS Administrator link is now only visible in District Office.

## October 27, 2012

<b>PowerSchool 7.2.3</b>
This upgrade contains minor enhancements and resolves some issues, including some items involving the Store Grades process.
<b>EPSB Customizations</b>
Special characters are now allowed in the email address.
Link for the High School Exam Timetables website has been added to the Links page.
Diploma Exam date and Diploma Writing Center code has been added to the Diploma Exam Classes page. Section may now be edited by clicking on the 'Course Code.Section' link.
When enrolling a new student, the school default eligibility code will be applied for the student. (Previously, eligibility code 1 was used.)
The 5 and 10 column Class Lists have been changed back to portrait format.
'Store code' and 'final grade' are now saved as a 'school' preference on the Permanently Store Grades page
<b>Progress/IPP Module – Release 1.14 (October 25)</b>
<b>New features</b>
Interim Marks now show on the Progress Proof Sheets
Users can now spell check progress comments for an entire class by clicking the “Spell Check” button on the List Screen.
Schools can now activate/deactivate student network accounts through Powerschool. (Special Functions -> School Functions -> Student Account Maintenance)
Users can now mass update the sort order of their progress comment bank. This is done by clicking the Orange Dude -> Progress Comment Maintenance -> Change Sort Order tab.
IPP List Report – this will list all the students in your school that have an IPP created. You will have the option of making these students your selected group of students to print reports, labels, letters, etc. It is located under Special Functions -> School Functions -> IPP List. This feature replaces the old Powerschool IPP flag – users no longer have to manually indicate whether or not a student has an IPP.
IPP Goals can now be re-sorted by the user by clicking the “Change Sort Order” button on the Goals and Objectives page.
<b>Enhancements</b>
The Awards report can now be run for a previous school year by selecting a year from the new school year dropdown list.
Users now have the option of selecting Required Courses in the Awards report.
Class Lists can now be produced for Learning Groups and/or All Teachers. Show Student Number is also an option.
On the IPP Parental Input section, if the section is empty, the program will insert a parental contact template. It is up to the user whether or not they wish to use the template.
Additional help text has been added to various IPP sections.
Regular users can now run the IPP Missing Sections Report for their own students.
“Level of Programming (LoP)” is now called “Grade Level of Programming (GLP)”.
GLP of 8K and 9K has been added to the GLP dropdown and can only be applied to K & E courses.

**October 11, 2012**

<b>PowerSchool Changes</b>
Minor changes impacting the viewing of some screens
New timeout warning: Users in PowerSchool and PowerTeacher will be warned before their session is about to be timed-out. In addition, clicking and typing on the page will keep their session active rather than only when navigating to a new page. NOTE: this feature was introduced in a previous version, but the additional changes in this release will enable it
<b>EPSB Customizations</b>
Postal codes now stored with a space in the middle. (The format is A9A 9A9.) You can still enter the postal codes without the space, but the space will be inserted when you click Submit.
New Report: Class List Report By Period. This is located on the System Reports page.
The Medical Report now has the option to include printing the student photo.
New Process Added to reset school class counts. From the home page, select Special Functions > School Functions > Reset Class Counts. This is a 2 step process: first run "Rebuild Schedules and Rosters", then "Reset Class counts"
New English Language Learners (ELL) module is now online. This module will be used by staff and teachers to enter English proficiency levels for ELL students as well other ELL information. It is launched from Powerschool on the School Functions page and from PowerTeacher on the Links page. For more information regarding English Language Learners please look for the <a href="#">ELL user guide</a> on the PowerSchool web site.
'Sections' page – Warning regarding 1 digit section numbers removed; warning for alpha characters in the section number has been added
'Students in Another School Taking a Course At This School' page – Link added to "Make all listed students the current selection"
'Permanently Store Grades' page – validation added and default values set
'Counselors' page – 'View Demographics' and 'Student Contacts' added to dropdown list
'Low Letter Grades Report' modified to search for C, D, CMU, and IEA
'New Stored Grade' page – school name text field has been changed to a dropdown list of schools for manually entering Historical Grades
'Class Size' page – link added to the Learning Groups list
'Class Size' page – link added to the Class List Process Information document
<b>PowerTeacher</b>
PowerTeacher home page changed to not display CTS modules where <i>Exclude from Attendance</i> is checked on the Section (this is the default).

**August 3, 2012**

<b>PowerSchool 7.2.2</b>
New timeout warning: Users in PowerSchool and PowerTeacher will be warned before their session is about to be timed-out. In addition, clicking and typing on the page will keep their session active rather than only when navigating to a new page.
Mass Enroll and Mass Drop: You can now enroll and drop students in mass or individually on the Class Roster page. You can either work with students already in the class or currently selected students.
Student Selection Text Box Resize: When selecting students by hand, the student selection text box may not display wide enough to show all student information. This issue is now resolved. The student selection box is now wider, allowing the display of additional student information.
Lengthen Student Name fields: The Student Name fields have been lengthened to accommodate longer names. The fields have been lengthened to [50, 30, 50, 135] for First_Name, Middle_Name, Last_Name, and LastFirst, respectively.
Manually Schedule Student Class Counts Hover: The Manually Schedule Student page has been improved by displaying the current class counts in sections in hover-over text.
Add Max Section Override to Mass Enroll Preview page: The Mass Enroll feature now allows administrators to enter the password to enroll students over the maximum section enrollment size.
Delete button confirmation: When items are deleted in PowerSchool, there is now a confirmation feature designed to avoid accidental deletion of data. Also included in this enhancement is better messaging when deleting a section.
Expand and collapse header and main menu: You can now collapse and expand the header and the main menu on the PowerSchool application by clicking the Hide arrow to expand or collapse the applicable area. This allows you to maximize the space available on your screen to optimize the workflow.
The links to the Student and Teacher search pages are combined into tabs on the Start page.
Before enrolling or dropping students, you can now verify information and make any necessary corrections using the preview pages. For more information, see Class Roster in the PowerSchool online help.
Detailed view on Class Roster page: A Detailed View switch on the Class Roster page allows you to display the Name, Gender, Grade Level, the date the student entered the class, and the date the student exited the class.
Master Schedule Class Roster page update: The Class Roster Page accessed from the Master Schedule is now updated to the new Class roster paradigm and includes the Detail view, Mass Enroll and Mass Drop.
Workflow enhancements for enrollments: Multiple workflow improvements for class enrollments between the Class Roster page, the Mass Enroll feature, the Mass Drop feature, and the Edit CC page. <ul style="list-style-type: none"><li>- The Class Roster Page now displays a filter for all class enrollments for a section. This includes the ability to display Dropped and Pre-Registered class enrollments as well as filter by grade level and Gender.</li><li>- The Class Roster page now provides quick access to the Edit CC page while preserving the previous permissions set when accessed from the All Enrollments student page. This will assist in populating State Specific custom fields for class enrollments.</li><li>- Navigational improvements now allow administrators to navigate to either the Class Roster page or the Mass Enroll Section search page after using the Mass Drop or Mass Enroll feature.</li></ul>
The state reporting installer version number is now visible on the State Reports tab, in the lower right-hand corner of the page. This allows users to verify the version without logging out of the application. Also, the State Reporting version number now displays on the PowerSchool sign in page when you click on the PowerSchool version number.
Incorrect times in Schedule Matrix Report: When running the Student Schedule Matrix Report, PowerSchool may display periods misaligned with their actual start and end times. This issue is now resolved. PowerSchool now displays the correct times next to the correct periods.
Unable to add course requests: When adding course requests in PowerScheduler, users are unable to add course request for incoming students scheduled to transfer from another school. The course request incorrectly built the list of students to be scheduled based on the students' current school rather than the school the students are scheduled

to attend. This issue is now resolved. PowerSchool now allows entry of course requests for students transferring from another school.

Storing Grades Error: When permanently storing grades, PowerSchool may return an error stating a unique constraint has been violated. This issue has now been resolved.

Subs: Access issue in PowerTeacher Substitute portal: If a substitute teacher leaves PowerSchool by closing their browser instead of signing out with the Sign Out link, other substitute teachers will be unable to sign in to PowerSchool until the server is restarted. This issue is now resolved.

Storing Grades process does not complete: Under certain conditions, the Permanently Store Grades process may result in a database exception error and fail to complete. This issue is now resolved.

Clear attendance on and after Exit Date: When dropping a student with attendance records on or after the exit date from the Mass Drop feature, there is now an option to clear those attendance records. Clearing attendance records avoids potential invalid attendance records. When attendance is deleted, it is recorded in the dblog table.

Print Page formatting: When using the Printer Icon in the navigation toolbar to print PowerSchool pages that include tables, the table will now include gridlines on the printout.

Section Class Counts do not update upon submission of new enrollments: When adding or dropping section enrollments, PowerSchool may not update the class count immediately. This issue is now resolved.

### **PowerTeacher**

Fast Attendance Code entry: Enter attendance in three convenient methods. Use the single-click quick select attendance code, type a code directly in the field, and/or use the pop-up menu and arrow keys in each field. Navigate between students using the keyboard.

Single class view of all student alerts: See all of the student alerts for the entire class in one consolidated view.

Ease-of-use improvements: Ease-of-use improvements include: attendance taking area is now closer to the student name; more contrast on the alternating row colors; and other general cosmetic enhancements.

Attendance Comments: Add Attendance Comments when entering an attendance code.

Entire class attendance view: See attendance for the entire class in a grid-like view on one page. The Multi-Day Attendance page defaults to a 21-day range that can be adjusted to a period of time to see only the days needed.

Easy spreadsheet-like navigation: Use the arrow keys to move around the class attendance grid, or click in specific fields as needed.

Fast Attendance Code entry: Enter attendance in three convenient methods. Use the single-click quick select attendance code, type a code directly in the field, and/or use the pop-up menu and arrow keys in each field. Navigate between students using the keyboard.

View all sections meeting at the same time: Teachers with multiple sections meeting at the same time can view and take attendance for all students in all of those sections.

Office staff availability: The Multi-Day Attendance page is also available for office staff managing attendance, making it easier to handle attendance entry for entire sections at the same time.

#### **New Seating Chart (by Pearson):**

- Fast Attendance Code entry: Using the single-click quick select attendance code, teachers can click anywhere on a student photo to enter attendance. Teachers can also select the pop-up menu directly on the photo and apply a different code by clicking, typing, or using the arrow keys.
- Attendance Comments: Add Attendance Comments when entering an attendance code.
- Random Student Selector: Allows a teacher to highlight any student at random for classroom participation (such as answering questions, special jobs, etc.).
- New students available immediately: New students added to the class are immediately available for attendance, even if they have not been assigned a space on the seating chart.
- Layout tools: Arrange the classroom quickly by adding rows of seats, table arrangements, and single chairs. Teacher can also see the exact placement of rows and tables before saving the layout to the seating chart.
- Class seat assignment: Add students alphabetically, alternating M/F, or randomly to the seating chart with a single click. Or, drag students individually on and off the chart layout as needed.
- Visual orientation tools: Orient the room visually by adding teacher's desk, white boards, doors, and text labels to any area of the seating chart layout.
- Easily move multiple objects: Easily move multiple objects at the same time. Click objects to select them, and/or use the mouse to highlight everything in a given area. Objects stay selected, allowing for easy

- movement and refinement of the layout.
- Multiple layouts per class: Create as many layouts per class as needed.
- Copy layouts from other classes: When creating a new layout, teachers can use any seating chart from any of their other classes as a starting point, including previous year's layouts.
- Easy class reshuffle: Use the Clear All and Populate buttons on the seating chart to retain your exact class seat arrangement, but clear all of the students out of the seats and re-populate to rebalance or reshuffle the seat assignments.
- Blank layout jumpstart: When starting with a blank layout, teachers can get started immediately by prepopulating all of the students onto the layout, and then adjusting the layout as needed.
- Student seat swap: Select two students to access the seat swapping option.
- View all sections meeting at the same time: Teachers with multiple sections meeting at the same time can view and take attendance for all students in all of those sections.
- Seating chart for substitutes: Substitute teachers have access to take attendance on the seating charts in the PowerSchool Substitute portal. If the teacher has created no seating chart layouts, substitutes are able to access a repopulated alphabetical layout to enter seating chart attendance.

**PowerTeacher GradeBook**

Cumulative Attendance totals now available in PowerTeacher gradebook: PowerTeacher gradebook now displays total absent and tardy marks for the entire class. You can change the reporting term filter to update the totals in order to view the class attendance numbers for each student for that period of time. This feature is available in all modes of the scoresheet.  
 Note: There is a teacher preference to hide or show the absences and tardies totals columns in the gradebook.

Quick access to Attendance: PowerTeacher Gradebook now provides a new Attendance menu in the toolbar, to quickly launch any of the attendance views. In addition, a new Attendance icon provides access to the various attendance options. The Attendance icon itself has a quick launch area that takes teachers immediately to single day attendance from anywhere in the gradebook. Short-cut keys are also available to launch the various attendance views.

When modifying an assignment score, PowerTeacher Gradebook may return the error "ORA-01427: single-row subquery returns more than one row." This occurs when a student has multiple sectionscoresID records for the same section. Multiple sectionscoresID records are created when a student's first assignment score is entered alongside other assignment scores. This issue is now resolved. PowerSchool no longer creates multiple sectionscoresID records.

**EPSB customizations**

We added 'Print Student Attendance Listing' to the Transfer Out task navigator.

On the Validate Data page we have added check to display transferred-out students. These students should be transferred to the 999 Inactive Students School.

On the Student Attendance List we have added a summary at the end of the report.

New report: Class list Report By Period.

We have added validation to Parent Email addresses.

New in PowerTeacher: Teachers can print network ids for a class.

New in PowerTeacher: Provide ability for all teachers to access emergency & contact information for all students in the school.

On the Demographics page we updated the link to Alberta Extranet to read Pasiprep instead of Sisprep.

On the Special Functions page we have renamed the 1st **Function** label to **Custom Function**.

On the Addresses page and Parents page, some Canada Post icon links were not working. They are fixed.

On the Student List Value page, the Clear Field Value link did not appear to be working. Fixed.

On the Citizenship page in View-Only access, the Francophone question could not be seen. This is now fixed.

On the Oldest / Youngest Student In the Family report, twins will now both show up on the report.

**Progress/IPP Module:** no changes.

## June 18, 2012

<b>EPSB Customizations</b>
On the following pre-enrolment pages: Students New To Your School, Pre-Enrolment All Students, Students Missing Next School / Grade; when you click on a student, it will make the student the currently selected student throughout PowerSchool.
On the pre-enrolment page: Pre-Enrolment – All Students; we have added a link to make all listed students the current selection. This will allow you to use this selection for the export templates, running certain reports and updating information.
On the pre-enrolment page: Missing Next School / Grade list; we have added a link to make all listed students the current selection. This will make it easier for you to update the next school and next year grade.
On the Pre-Enrolment Summary page; you can now click on the total counts to make those students the currently selected students.
In PowerScheduler, we have added the Early Ed grade PK4 to the Search Students page.
In PowerScheduler, we have added a button to access the Next Year Eligibility entry screen for the selected student. It is located on the student Scheduling Preferences page.
The Student Directory report now has an option to print current year students or next year students.
On the student Parents / Guardian page, when you click on the link to Copy Student Address to the parent, the Resides With field of that parent is now automatically set to Yes.
Special Functions > School Functions > Validate Data: we have added a section to show students that are transferred out of your school but have not been moved into the Inactive Students school.
On the Medical Information report we have added an option to print the report for the currently selected students.
When adding a new section, the course name was not displaying on the page. This has been fixed.
The Next Year Eligibilities page was not respecting the page security settings. This has been fixed.
<b>PowerTeacher</b>
The student Access Restricted alert has been added to the student demographic page.
Teachers were able to see student Log Entries where the 'Log Type' is <i>Admin Notes</i> . These have been excluded from PowerTeacher.
PowerTeacher sometimes logs you out if you access a medical alert for a student that you don't teach (in Log Entries). This has been fixed.

## May 15, 2012

<b>Progress/IPP Release 1.13</b>
An Awards Report is now available (Reports -> Progress -> Awards Report) . <ul style="list-style-type: none"><li>• School admins MUST set the weightings on the Course Preference Screen (Powerschool -&gt; Special Functions -&gt; School Functions) first. Weighting of zero means the course won't count.</li><li>• Schools that use letter grades will use the following values for the purposes of average calculations: A = 90 B = 73 C = 58 D = 40</li></ul>
Level of Programming has been added to the History Screen and the Progress Layout Screen. LoP will also now be carried forward from term to term. i.e. if a Grade 3 has a LoP of 2 in term 1, term 2 we will default the LoP to 2 <ul style="list-style-type: none"><li>• Level of Programming has been added to the History Screen and the Progress Layout Screen. LoP will also now be carried forward from term to term. i.e. if a Grade 3 has a LoP of 2 in term 1, term 2 we will default the LoP to 2</li></ul>

Level of Programming for previous terms will now print on the progress report card
A "Preview Single Field Trip" option has been added to the Field Trip Module to allow for a preview of the form layout without having to add/delete students
Admin users can now produce a progress report, amalgamated report or an IPP from the previous school year (via Reports -> Progress Report -> Previous Year). This previous year document can be sent to SchoolZone or PinPoint.
Users now have a Comment Maintenance Screen (Orange Dude -> Comments -> Progress Comment Maintenance) to copy their comments from subject to subject/grade, mass delete unused comments, or to re-number comments. Admin users can also copy comments from one teacher to another.
On the Progress History Screen – the text is more readable now and can be copied with Ctrl-C
On IPPs, specialist assessments more than 5 years old will now appear on screen for reference purposes. However, those items will not print on the IPP.

### ***April 4, 2012***

<p>NEW!!! Next Year Eligibilities can now be entered on the student next year screen by clicking the Next Year Eligibility button</p> <ul style="list-style-type: none"> <li>• Submit your next year changes before clicking the Next Year Eligibility button or you will lose your changes</li> <li>• After a Next School has been selected for the first time, you must wait until the top of the hour before you can select next year eligibilities</li> </ul>
---

### ***March 14, 2012***

*** Update to 'Enrol New Student' process *** Click <a href="#">here</a> for details
--

### ***February 21, 2012***

<b>PowerSchool 7.0.3</b>
New user interface. Larger text. Easier to read
<p>You can now mass drop and enroll courses for a student. Administrators may now enroll and drop students in mass or individually on the Class Roster page. Once on the Class Roster page, you can either work with students already in the class or currently selected students.</p> <p>When working with students already in the class, you can:</p> <p>Use the <b>Enroll into Different Class</b> function to enroll students from this class into a different class. (this will <b>not</b> transfer attendance or marks to the different class)</p> <p>Use the <b>Drop from this Class</b> function to drop students from this class. When dropping students from this class, you have the option to enroll them into a different class. (this will <b>not</b> transfer attendance or marks if you choose to enroll them into a different class)</p> <p>When working with currently selected students, you can:</p> <p>Use the <b>Enroll into this Class</b> function to enroll students into this class.</p> <p>Use the <b>Drop from this Class</b> function to drop students from this class. When dropping students from this class, you have the option to enroll them into a different class. (this will <b>not</b> transfer attendance or marks if you choose to</p>



enroll them into a different class)

Before enrolling or dropping students, you can now verify information and make any necessary corrections using the preview pages. For more information, see *Class Roster* in the PowerSchool online help.

There is now a Printer Icon in the navigation toolbar to print the current screen.

Administrators can now use the Default Term when Between School Years setting to choose whether PowerSchool should default to the previous term, next term, or the closest term when signing in to PowerSchool. For more information, see *Miscellaneous District Settings* in the PowerSchool online help.

### **PowerTeacher**

New user interface. Larger text. Easier to read

### **PowerTeacher Gradebook 2.3**

New notifications icon and counter: The notifications icon informs teachers when they have new notifications and how many there are. Hover the mouse pointer over the notifications icon to reveal what types of new notifications have been received.

Notifications Detail for added students, dropped students, birthdays and administrator logins: Clicking the notifications icon displays the Notifications dialog with details for all added students, dropped students, birthdays, and administrator login events. New/unread notifications appear in bold at the top, followed by older notifications. Teachers can close the dialog to mark the notifications as read, or select **Leave as unread** and review new notifications later.

Student name display preferences: Teachers can display student names in a variety of ways throughout PowerTeacher Gradebook. This preference affects the Scoresheet, Student Groups, Email (new), Notifications (new), and Reports.

Student sorting preferences: Teachers can sort students by first name, preferred name, last name, newly enrolled students at the end, and a teacher defined custom order. This preference affects the Scoresheet, Student Groups, Email (new), Notifications (new), and Reports.

Student Preferred Name entry: Teachers can enter a preferred name for each student on the Student Info window in PowerTeacher Gradebook. This field can include nicknames, Foreign Language class names, and variety of other options. Data can also be viewed and edited on the Student Detail pane.

Student extra class columns: Every teacher now starts with five extra blank columns on the Student Info window for entering student data specific to each class. Teachers can label the columns and enter in any appropriate information. Teachers can add more columns as needed, to track an endless variety of items about the students. Data can also be viewed and edited on the Student Detail pane.

Student Info tab has drag-and-drop column ordering: On the Student Info window, teachers can now drag-and-drop the columns into any order. Pre-existing columns, new extra class columns and the new Preferred Name column can all be dragged in any order needed by the teacher.

Copy Preferred Name and extra class columns to other sections: Student Preferred Names, Student Extra Class Columns, and the data entered in those columns can be copied to other sections as needed.

Course names and expressions on reports: All reports now look to the teacher preferences for displaying course names. The reports will now be able to display course name and period, rather than only section number. **Note:** When printing the Individual Student report for SchoolZone you must print the section number.

### **EPS Customizations**

Photo Management: You can now run the process yourself to make your imported photos available for the seating charts. The documentation for importing photos has now been updated to include this information: [http://powerschool.epsb.ca/datafiles/PowerSchool\\_Pictures\\_Format.pdf](http://powerschool.epsb.ca/datafiles/PowerSchool_Pictures_Format.pdf)

Enroll New Student (transfer-in): to assist you with finding the correct student (and prevent duplicates) we have improved the District lookup. It will now do 2 district lookups (searches):

- a) Primary search on Date of Birth and Gender
- b) Secondary search on the first 5 characters of the last name plus the first initial of the first name.

Enroll New Student (transfer-in) will no longer import all the student demographic data from District SIS. It is now limited to importing the student legal name, date of birth, gender, EPS student number and grade. All other data,

including next school indicator and next year grade, will have to be keyed in. To reduce the amount of data entry, we have imported into the Inactive Students School all students currently in the 999 school in District SIS. Also, we will be importing students from the non-PowerSchool schools over the next month or so.

We now have an extract for the Academy of Reading and Math. It is available from Special Functions > Importing & Exporting > Export IDs for Academy of Reading/Math.

The Special Functions > School Functions > Student Information Correction Form has been fixed and re-enabled

A function has been added to enable schools to request access for a supply person. From the Start Page: Special Functions >> Request Supply Staff Access

### ***January 4, 2012***

#### **Progress/IPP Release 1.11**

The text limit on IPP text has increased to 4000 characters on all sections (except for Goals and Objectives)

Added Help Text to the SchoolZone buttons for Amalgamated and IPP reports

Word-wrap on the IPP comment bank has been turned on

Sections of the Field Trip module were being cut off if the user was using a larger viewing font size. This has been fixed.