

# **Phase II**

Coding Project Implementation August 2014

# Transition to Provincial Coding

- Background
- Benefits
- Status
- What is changing/not changing

# Background

- Coding drives funding from Ab Ed
- In the past, eligibility code, along with other student information, was used to generate Ab Ed coding centrally
- Ab Ed requirement to send student personal and enrolment data directly from PowerSchool starting Sept 2013...
  - coding project initiated

# Benefits

- Alignment with Ab Ed codes and terminology
- Continuity of student coding when students move between Alberta school districts
- Removal of the duplication of codes
- Continue to meet the needs of the District

# Status

- Phase 1 - 2013/14 school year
  - Introduced 'programs'
  - Displaying Alberta Education coding in PowerSchool
- Phase 2 - 2014/15 school year
  - Schools select from new codes, rather than eligibility codes

# Previously in PowerSchool...

<b>Eligibility Code 1: 027</b> AB Ed Code: 500-42	27 Sev Emotional/Behavioural Dis 42 - Severe Emotional/Behavioral Disability
<b>Eligibility Code 2: 090</b> AB Ed Code:	90 Advanced Placement
<b>Eligibility Code 3:</b> AB Ed Code:	
<b>Eligibility Code 4:</b> AB Ed Code:	
<b>Complete AB Ed Coding: Grants Program: 500   Special Education: 42   Enrollment Type:</b> <a href="#">Refresh</a>	
<b>Percentage of blended program in school</b>	0 (requires eligibility 60)
<b>Resident Board</b>	(requires eligibility 78)
<b>French instruction hours</b>	0 (requires eligibility 10 or 11)
<b>Allocation Level</b>	7
<b>Program Code 1: APL</b>	APL Advanced Placement
<b>Program Code 2:</b>	
<b>Program Code 3:</b>	

# No change

- ... to application and approval process for special education codes managed by Budget Services
  
- ... to SNAP processes

## ... No change...

- FNMI self-identified students must have appropriate coding to qualify for FNMI Provincial funding
- French hours of instruction must be included for any student coded as FSL or Alternative French (grants code 230 or 211)



# Changes

- Eligibility codes are no longer used
- Alberta Education Grants Codes, Special Education Codes, Program Codes and District Codes will replace eligibility codes
- School staff will be responsible for ensuring proper coding is in place so that the district is funded appropriately

Eligibility codes have been split into Alberta Ed Grants/Special Needs codes, Program codes and District Codes. Instead of selecting eligibilities, schools will select:

- Grants codes
- Special Education codes
- District codes
- Program codes

## Student Coding/Programs



Ray, Stingy Sting Gender:F Grade:2 Room: EPS#:15628437 ASN: Rio Terrace **Pre-Registered**

Special Education Code 1:

Special Education Code 2:

Special Education Code 3:

Grant Code 1: 211 - Alternative French Language Programs

Grant Code 2:

Grant Code 3:

District Code 1:

District Code 2:

District Code 3:

Complete AB Ed Coding: Grants Program: 211 | Special Education: | Enrollment Type: [Refresh](#)

Percentage of blended program in school  (requires Grant Code 610)

Resident Board  (requires Grant Code 140)

French instruction hours  (requires Grant Code 211 or 230)

Allocation Level

Program Code 1: FIM

Program Code 2:

Program Code 3:

**Note: At least one program must be selected before this record can be saved.**

# Alberta Education Codes

Special Education Code 1: 54	54 - Learning Disability
Special Education Code 2:	<input type="text"/>
Special Education Code 3:	<input type="text"/>
<hr/>	
Grant Code 1: 211	211 - Alternative French Language Programs
Grant Code 2: 500	500 - Special Education Funding
Grant Code 3:	<input type="text"/>

# Special Needs codes

Some 'old' eligibility codes become a combination of Ab Ed Grants and Special Education codes

Example...

Eligibility code 72 - Hearing Disability

- becomes Grant code 500 and Special Education code 55 Hearing disability

# Specific schools may enter the following District Codes:

Aspen

Argyll Centre Reachout

Learning Partnership- Argyll

Argyll Special Needs

New Directions

Transitions at Park Plaza

Child Study Centre

Early Years- Non-special needs

YMCA program

Community Mental Health

# Programs

Percentage of blended program in school  (requires Grant Code 610)

Resident Board  (requires Grant Code 140)

French instruction hours  (requires Grant Code 211 or 230)

## Allocation Level

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Program Code 1: FIM

Program Code 2:

Program Code 3:

**Note: At least one program must be selected before this record can be saved.**

# Program Codes

- School staff must set Program Codes
- Every student must have at least one Program Code - if there is no special or alternative program, select 'Regular'
- Missing program codes may result in inaccurate budget allocations....



# ...Program Codes

Some eligibility codes were only programs and had no corresponding Alberta Education codes. These must now be selected from the program list.

A few examples:

- Eligibility Code 053- Cogito is now Program Cogito (COG)
- Eligibility Code 004- International Baccalaureate Diploma is now Program International Baccalaureate (IBD)
- Eligibility 005- International Baccalaureate Certificate is now- Program International Baccalaureate (IBC)

# Eligibility Codes that are both Alberta Ed Codes AND district program codes

examples:

Eligibility code 15 Bilingual Arabic

- is now Alberta Education Grants Code 401 and Program Code BAR

Eligibility code 11 French Immersion and 211 Late French Immersion

- are now Grants Code 211 and either Program FIM or LFI

# ELL- a special note about 301& 303

Students should remain coded as 301 or 303.

They should not be changed to 302 once they've exhausted five years of funding

Code 302 should only be used for non-resident ELL children or students- residency code NR6, F1 or V1

A district code must be used for students who have exhausted funding - District Code 1004 ELL Unfunded

## **Refugee students**

Level 5 Refugee - Code 300

Determined centrally once the student has been through one of the Reception Centers.

The District attaches funding for these students so there are District criteria for coding.

This code is reported to Alberta Education as Grant Code 640 - the District Code 300 is required for these students

## **Code 640 Refugee - students with a refugee background who might not meet district criteria for Level 5 coding**

Schools that have refugee students who do not have District Code 300 should still enter the Grant Code 640.

This may include students who have not yet been assessed or approved by the Reception Center.

The 300 District Code will be added by Budget Services, if applicable. The 640 Grant Code will remain.

A student with a refugee background who is no longer 3 grades below grade level and no longer qualifies for Level 5 funding needs to have a 640 Grant Code.

Acceptable documents for *Foreign born* refugee students include (look for status/code CR): Permanent Resident Card (**both sides need to be copied**) or confirmation of permanent residence document

Students with Refugee status may have one of the following:

- Notice to Appear
- Refugee Protection Claimant Document
- Notice of Decision

***Not acceptable*** as an immigration refugee document: Interim Federal Health Certificate or **SINGLE JOURNEY DOCUMENT FOR RESETTLEMENT TO CANADA**

# Reports

Student List- by Program (Special Functions>School Functions>Function)

Budget Services Expiry Dates (Special Functions>School Functions>Admin Function)

Extra Funding- (Reports>System Reports> Student Listings)

Special Codes- (Reports> System Reports>Special Codes - by class)

# Using Search Codes

## *EPSB Grant Codes:*

U\_Students\_Extension.Grant\_Cd1\_EP  
U\_Students\_Extension.Grant\_Cd2\_EP  
U\_Students\_Extension.Grant\_Cd3\_EP

## *EPSB Special Education Codes:*

U\_Students\_Extension.SpecialEd\_Cd1\_EP  
U\_Students\_Extension.SpecialEd\_Cd2\_EP  
U\_Students\_Extension.SpecialEd\_Cd3\_EP

## *EPSB District Codes:*

U\_Students\_Extension.District\_Cd1\_EP  
U\_Students\_Extension.District\_Cd2\_EP  
U\_Students\_Extension.District\_Cd3\_EP

## *Program Codes:*

Program1\_EP  
Program2\_EP  
Program3\_EP

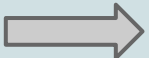


# Key Points

- Coding is essential for funding
- Three groupings of coding replacing eligibilities - Programs, Alberta Ed codes, District Codes
- Alberta Education deadlines for codes
- Documentation is located on [powerschool.epsb.ca](https://powerschool.epsb.ca) website
- For additional assistance with where to find the Student Coding pages in PowerSchool, contact the ITS HelpDesk
- For assistance with specific coding questions please contact Student Information

# Student Information Correction Forms

Required for all students to meet the provincial requirement regarding FNMI self identification

Special Functions  School Functions

Can print up to 500 at a time by homeroom

Ability to edit school message has been removed

**NO STAPLES PLEASE**

# Citizenship Status Tree

It's hard

Status 7 most misunderstood - documents need to be about the PARENT, not the student

great resource available on the Student Information website

further training and discussion .... in November